

**License Application or
Amendment for a CPA Firm
With No Office in Washington**



Applying For: CPA Firm License ----- **See Fees Below** CPA Firm Amendment ----- **\$35**

FORM OF PRACTICE

- | | | |
|---|--|---|
| <input type="checkbox"/> Sole proprietorship – no employees ----- NO FEE | <input type="checkbox"/> Partnership ----- \$330 | <input type="checkbox"/> LLC----- \$330 |
| <input type="checkbox"/> Sole proprietorship – employees ----- \$330 | <input type="checkbox"/> PS Corporation ----- \$330 | <input type="checkbox"/> Corporation-- \$330 |
| <input type="checkbox"/> Professional Corporation----- \$330 | <input type="checkbox"/> LLP----- \$330 | |

CONTACT INFORMATION

Firm Name: _____ UBI #: _____
Mailing Address (including city, state, zip code): _____
_____ Managing Licensee Full Name and License #: _____
_____ Daytime Phone: (_____) _____
_____ Email Address: _____

If this application results in the dissolution of a currently licensed firm(s), please provide the following:

Firm Name: _____ Firm #: _____

BRANCH OFFICE INFORMATION – Attach additional sheets if necessary.

Address: _____ Office Managing Licensee and License Number: _____
_____ Daytime Phone Number: (_____) _____

CPA FIRM AMENDMENT – Attach additional sheets if necessary. \$35 FEE

FIRM #: _____

I am requesting a CPA firm amendment due to a change in the name of the CPA firm.

Requested new CPA firm name: _____

CERTIFICATION – To be completed by individual qualified for practice privileges.

- I certify that the information on this application is true and accurate.
- I am qualified for practice privileges in Washington State under RCW 18.04-350(2) and have been authorized by the applicant firm to make the application.

Signature

Date

Make checks payable to: Washington State Board of Accountancy.
All fees must be in U.S. currency and drawn on a bank with a U.S. bank affiliate listed on the face of the check or money order.

Mail To: PO Box 43113, Olympia, WA 98504
Physical: 1110 Capitol Way Suite 260, Olympia WA 98501

Contact: (360) 753-2586

THE BOARD ADVISES YOU TO KEEP DETAILED COPIES OF ALL DOCUMENTATION SUBMITTED FOR YOUR RECORDS.

Please be advised: The Washington State Board of Accountancy is required to comply with the Public Records Act, **Chapter 42.56 RCW**. The information you submit to the Board may ultimately be subject to disclosure as a public record. Revised October 2010